

Please complete this form and fax it to **877-321-9559**, Attn: **ACT! Training Registration**

CONTACT INFORMATION:

Name _____	Phone _____
Company _____	Fax _____
Address _____	E-mail _____
City/ST/Zip _____	Alt. Phone _____

TRAINING FACILITY: Phoenix, AZ Seattle, WA

STUDENT INFORMATION:

ACT! Course Title	Course Date	No. of Students	Student Name(s)	Price per Student	Amount Due

Total Amount Due

MEMBER TO MEMBER: Phoenix Chamber of Commerce Greater Seattle Chamber of Commerce

PAYMENT INFORMATION: Choose method of payment & fill in applicable information

Visa MC AMEX Discover Check

Credit Card Number _____ **Exp Date** _____

Credit Card Statement Address & Zip is the Same as the Contact Information Address

Address for Credit Card _____ **Zip Code** _____

Check _____ **Date of Check** _____

Authorized Signature _____ **Date** _____

If paying by check, make checks payable to **Platinum CRM Consulting** and mail to:
 Attn: Arizona Training Registration, 451 E. Crescent Place, Chandler, AZ 85249 OR
 Attn: Washington Training Registration, 4206 130th Place SW, Mukilteo, WA 98275.
Please note that the registration process is not complete until payment information has been received and verified.

REFUNDS, RESCHEDULING AND CANCELLATIONS

All Refunds, Rescheduling and Cancellations are subject to a \$25.00 non-refundable processing fee, per student per class. Refunds are provided for cancellations made at least two weeks (10 business days) prior to the day of class. **NO REFUNDS** are allowed if cancellation is made less than 10 business days prior to class. Classes may be rescheduled (1) If notice is provided more than 10 business days prior to class date, the date may be rescheduled within 90 days of notice or the option for a refund; (2) If notice is provided less than 10 business days prior to class, the date may be rescheduled within 90 days of notice and there is no eligibility for a refund. **No rescheduling or refunds are allowed for "no shows"**. While we make every effort to deliver all classes for which we accept registrations, we reserve the right to cancel or reschedule at any time. In the event we cancel a class, you will receive a full refund for all fees paid. We are not liable for travel expenses or any other expenses you may incur.

Customer Signature _____ **Date** _____